Department Meeting Agenda Items January 13, 2020

**Welcome**

 Accomplishments since last meeting

 Dean Reittinger visited with us right before we started the Workshop items.

**Reports**

 Recruiting/Retention

Curriculum Committee

 Faculty Senate

 Social Committee

Scholarship Committee

 conferences attended

**Instructor X**

**Sharing is Caring**

**Housekeeping Stuff**

Final Exam schedule: no deviations without prior approval from Chair and Dean

Watch for differences between high school and STC schedules

Adjunct/DC observations needed

Faculty Activity Plans

Send your office hours and updated contact info to Rosalba

**Old Stuff**

 Challenge Coins update (kinda)

 Education gives pins to all of their students. They have been allowed to buy the pins using department funds. Dean Reittinger says he will check into why they can and we can’t purchase challenge coins.

 Start Strong (Cengage Mindtap) presentation available via web-conference; let me know which classes you want to do this with so I can coordinate

Distance Education: upcoming mandatory trainings, re-certifications, BB Ally, SPARK

Starfish: upcoming training, more features to be used (automatic flagging)

 ACJS March 24-28 in San Antonio <https://www.acjs.org/page/Overview2020AM>

**New Stuff**

 Jensen Elementary (Sharyland) Career Day February 19th, 1 volunteer needed

 Roy and Jorge volunteered

 Change in leadership in BPST Division

 Dean Reyna is retiring at the end of January. A Point of Contact has been named for now.

**On the Horizon**

**Department Meetings Dates:** (Feb 14 PD Day), Feb 21, Mar 13, Apr 17, May 8 (if needed)

**Workshops**

Textbook discussion: paradigm for future adoptions

 Decision made to phase out Mindtap and return to traditional textbooks. Open source will be considered as part of this process in order to comply with state law.

Review of pending textbook adoptions: 1310 and 1313, also 1307 and 2323

 As part of above, no new Mindtap format books will be adopted. 1310 and 1313 will be extended for another year. Waiting for new edition from different publisher for 1313. Will review other options for 1310. Will look for books for 1307 and 2323; won’t be offered in Fall 2020.

Build Fall 2020 schedule

 This took most of the meeting time.

In-House Textbook project: review OER info from peer institutions, look in Dept. Blackboard shell

 Still available for review.

Other projects

**Questions**

**Dismiss**

**Homework:**

Syllabi completed in Concourse by January 16

 Office Hours to Rosalba by January 16

 Faculty Activity Plans by January 24